

**Minutes from Committee #4 Meeting**  
**Recycling, Computerization, Buildings and Intergovernmental Services**  
**Monday June 9, 2008 at 8:15PM**

Attending: Jason Anderson, Greg Hoffman, Greg Dachel

Appearances: Rick Rubenzer, Ron Singel, Jim Paterick (Normacycle)

**1. Discuss options for private purchase of city property at 303 W. Willow St. with possible recommendation to council.**

- a. Motion by Hoffman to have Klink's make an offer to the city and the city will verify legality issues with the city attorney.
- b. 2<sup>nd</sup> by Anderson
- c. Majority voted Aye, motion carried.
- d. Dachel voted No on principal of wanting the city to follow a standard policy. This was attempted in the past but the policy needs to be reviewed and updated for individual properties. It was originally written with intentions of dealing with multiple properties.
- e. Next meeting will be reviewing the procedure for selling city property.

**2. Update from Normacycle on bin distribution.**

- a. Bins are in and delivered to all but 2 areas. Those areas were scheduled to be completed within the week.
- b. Everyone in city will have at least one bin. A 2<sup>nd</sup> bin can be purchased from Normacycle by individuals.
- c. Apartments are tending to lose bins according to Normacycle.
- d. Bin delivery info is being sent to Ron S. for records. Normacycle is also tracking who bins are delivered to and how many times.
- e. Ron S. will investigate what other communities do for bin distribution and how they manage issues regarding missing bins.
- f. No Action Taken

**3. Update on recycling flyer for those who don't recycle properly**

- a. Normacycle believes current flier is too busy and people do not read them.
- b. Would like to have specific slips that show how to recycle properly for the specific item they are having issues with.
- c. Normacycle requested the city pay for 3 slips to go into bins when issues arise. Ron S. is getting some printing cost comparisons as well as cost to run them off on the copier (EO Johnson contract).
- d. Questions about what is on the city's website about recycling? Can we add more detail to that as an avenue for people to get questions answered.
- e. Normacycle will not pick up from customer after 2<sup>nd</sup> issue with improper recycling. These are for severe unsanitary issues that would be working out of compliance with regulations regarding recycling (ex. food soaked newspapers).
- f. No Action Taken

**4. Discuss Normacycle's idea for bigger bins**

- a. Current bin is 18 gallon and many are overflowing.

- b. Newer bin is 24 gallon. It is nicer but heavier.
- c. Price difference is \$7 vs. \$10
- d. May want to offer both sizes?
- e. No Action Taken

**5. Update fiber network to fire station / city hall**

- a. St. Joseph's cannot offer the fiber for free as was stated earlier. A clause in the grant prohibits this from occurring.
- b. Ron S. is looking into details on this.
- c. Cost will be \$43K
- d. Dachel recommends the city purchase a new router that allows selected users to VPN in to do work (ex. county admins). The cost of the router is estimated to be between \$600 to \$700. The city's current network infrastructure supports this change with no issues.
- e. Ron S. will get current costs for internet along with bandwidth specs for what the city is currently purchasing.
- f. Anderson mentioned Firetide wireless systems but did not have details on it ready to discuss.
- g. No Action Taken.

**6. Update CINC consortium fiber network grants**

- a. There are no grants.
- b. A question was asked if we can use any funding from homeland security. Ron S. will ask Tom Larson about possibilities.
- c. No Action Taken.

**7. Adjournment**

- a. Motion by Hoffman to adjourn at 9:15 PM.
- b. Second by Anderson
- c. All Voted Aye.

Minutes submitted by,  
Jason Anderson, Chairman